

ACA-WRC HOW TO FIGURE RALLY COSTS

- A. Site Costs
1. Multiply the number of nights by the total cost of site per night. Don't forget to include the tax.
Example – 3 nights at \$61.10 per night = \$183.30
This figure should be used for both 1 person 1 coach and two persons one coach.
- B. Food Costs
1. Figure the food costs on a per person basis.
 2. Catered Meals – figure on a per person basis and don't forget tax and tip.
 3. Break each meal down as to what you will be purchasing and divide by the estimated number of people you will be serving. Don't forget paper products and any extras you will need. Do this for all ingredients you will be using.
Example – 1 can of beans -- \$5.00 – serves 10 people.
\$5.00 divided by 10 = \$.50 per person.
- C. Entertainment
1. Plan all costs for game prizes, entertainment, etc.
Divide total cost by estimated number of attendees.
Example – Door Prizes and Game Prizes -- \$80.00 divided by 40 = \$2.00 per person.
- D. Decora/ons
1. Figure the total amount of decorations and divide by the estimated number of attendees.
Example -- \$25.00 divided by 40 guests = \$.63 per person

E. FIGURING THE COSTS

2 people 1 coach	Site Fee	\$183.30
	Food-- \$0.50 each x2	1.00
	Catered Meal -- \$10.00 x2	20.00
	Entertainment-- \$2.00 each x2 =	4.00
	Decora/ons-- \$.63 each x2 =	<u>1.26</u>
	Total	\$209.56

Round up to \$210.00

1 person 1 coach	Site Fee	\$183.30
	Food	.50
	Catered Meal	10.00
	Entertainment	2.00
	Decora/ons	<u>.63</u>
	Total	\$196.43

Round up to \$197.00

Guest	Extra Person Resort Fee (3 nights @\$5)	15.00
	Food	.50
	Catered Meal	10.00
	Entertainment	2.00
	Decora/ons	<u>.63</u>
	Total	\$ 28.13

Round up to \$29.00